

Minutes – August 12, 2021

- **Call to Order**
 - Dane called the meeting to order at 2:03 p.m.
- **Approval of previous meeting minutes**
 - Amanda presented the minutes from July 22, 2021 were presented. Berlin moved to approve the minutes, and Sonja made a second motion. All voted yes.
- **Updates and comments from Staff Council President**
 - Dane went over COVID-19 protocols for the university, which includes cleaning and contact tracing. Face coverings are not going to be required, but are encouraged, and vaccines will be available for free to faculty, staff, and students. Guenther Hall will remain the isolation point for residential students who need to quarantine.
- **Staff Council Subcommittees:**
 - Employee of the Month Committee – Leo
 - The August Employee of the Month was voted on, and will be soon announced.
 - Berlin encouraged more nominations. Sam said she could work with Chip Chandler to get a nomination reminder out in the campus newsletter.
 - Treasurer & Scholarship Committee – Lauren
 - Lauren reported that the expenses from the staff appreciation lunch and Fun Fest are showing up on the accounts. However, the reporting is usually a month behind, so if someone submitted a receipt, it won't show up for a few weeks.
 - The scholarship office is taking care of the staff scholarships, and there are a lot right now.
 - The committee will need to meet in October or November to choose the recipients for the Staff Leadership Scholarship.
 - Abby made a motion to accept the budget report as presented, which was given a second by Sonja. It passed by all.
 - Staff Appreciation & Events Committee – Beth
 - Beth said the committee met to talk about plans for Christmas. Because the campus wide Christmas gathering is now handled by the President's Office, Beth hopes to do something for staff around the holidays.
 - Spirit Committee - Brittny

- Brittny said there was really no new news from the committee at this time. The website was updated for the Homecoming Door Decorating Contest, and the committee will meet soon to work on the Buffalo Chip Contest.
- Professional Development Committee – Abby
 - Abby is working with Carolina to allow for staff members to serve 4-6 hours of volunteer service that they can do during their work time. This would be similar to the wellness time that staff can take. President Wendler is on board with the plan, but they are waiting for guidance from Human Resources.
- Communications & Outreach Committee – Amanda for Sami
 - The website is up to date with the representatives and their photos.
 - Because the Staff Council Facebook page was blocked, a new one was created.
 - Julie’s email address and email was wrong, and Jeremie will correct that.
- Election Committee – Carolina
 - Carolina was absent from the meeting and nothing new was reported.
- **Announcements**
 - Homecoming
 - Brittny said that Homecoming is Oct. 9. The parade will be held at 1 p.m. instead of the morning, and it will run through Russell Long Boulevard instead of down 4th Avenue. This change is because the football game is in the evening, and the time and place change allows people to stay on campus and tailgate.
 - There are 19 total events for Homecoming, including the Phoenix Banquet on Thursday, Oct. 7.
 - Other events include the golf tournament, Pigskin Review at the Box, and Speak Easy at PPHM on Friday.
 - Career and Professional Development
 - Abby announced a new assessment tool called You Science, which utilizes brain games to map a person’s possible career path. It takes about 75-90 minutes to complete, but offers a lot of information. If one is interested in taking the assessment and providing feedback, that person can contact Abby.
 - Abby and Sam talked about their workshops, including the monthly Skills that Pay the Bills. Topics this semester include equity and inclusion and communication. Students are encouraged to attend as it may help not only their professional goals, but also in their personal lives.
 - Office for Diversity and Inclusion

- Amanda announced that as of Sept. 6 she will no longer be employed by the Office for Diversity and Inclusion. She will move to admissions as an assistant director for communication.
- Diversity Week is Sept. 7-10, with a variety of events, including the We Are One Diversity Talk with Shanna Peeples, a Diversity Student Org Fair, and a movie showing of “Trolls: World Tour.”
- Hispanic Heritage Month is Sept. 15-Oct. 15. There will be a speaker series at 6 p.m. in Legends on Sept. 14, Sept. 27, and Oct. 4. A salsa making contest will be held Sept. 28, and departments and orgs are encouraged to enter. A movie showing of “The Perfect Game” will be held at 6 p.m. Oct. 5 in Legacy Hall.
- Buffs at Work
 - Beth announced that Buffs at Work would be held that week in the White Room with lemonade and laughs. This event is meant to be a 30-minute break for staff.
- Parking permits
 - Jerry said that parking permits are now available, and citations will begin Aug. 30.

Adjourn

- The meeting was adjourned at 2:35 p.m.

Respectfully submitted by Amanda Rogers, Staff Council Secretary

Staff Council



Treasurer's Report as of July 8 - August 11, 2021

Staff Council Operating Fund / 11-0785021-92

Balance 7/8/2021		Opening Balance	\$6,545.15
	22-Jul	Cake Company	(\$18.54)
		Joe Taco	(\$33.97)
		Canyon Popcorn Co.	(\$23.96)
		Elite Engraving	(\$50.00)
		Palo Duro Canyon Outfitters	(\$29.12)
		Creek House Honey	(\$57.25)
		Weathered Elements	(\$23.80)
		Journey Canyon	(\$32.48)
		United	(\$8.08)
		Walmart- refund	\$29.22
		WTAMU Bookstore	(\$22.79)
		Walgreens	(\$41.88)
		Walmart	(\$9.36)
		Walmart	(\$4.68)
		Walmart	(\$14.04)
		Party Amarillo	(\$164.80)
		Ending Balance 8/11/2021	\$6,039.62

Tuition Assistance Fund Scholarship / 11-0787001-92

Balance 7/8/2021		Opening Balance	\$112,220.00
	13-Jul	Contributions	\$540.00
	7/13 - 8/11	\$250.00 Scholarships x 6	(\$1,500.00)
	7/16 - 8/11	\$500.00 Scholarship x 13	(\$6,500.00)
	7/16 - 8/11	\$1,000.00 Scholarship x 15	(\$15,000.00)
		Ending Balance 8/11/2021	\$89,760.00

Staff /Faculty Endowed Scholarship (Interest) / 50-0687212-92

Balance 7/8/2021		Opening Balance	\$5,588.98
	19-Jul	\$500.00 Scholarship x 5	(\$2,500.00)
		Ending Balance 8/11/2021	\$3,088.98

Staff/ Faculty Endowed Scholarship (Principle) / 50-1687212-92

Balance 7/8/2021		Opening Balance	\$97,800.00
		No Change	
		Ending Balance 8/11/2021	\$97,800.00

Staff/ Faculty Endowed Scholarship (Interest) / 19-0487115-92

Balance 7/8/2021		Opening Balance	\$8,242.34
	7/26 - 8-11	\$500.00 Scholarship x 5	(\$4,000.00)
		Ending Balance 8/11/2021	\$4,242.34

Staff/Faculty Endowed Scholarship (Principle) / 30-0689108-92

Balance 7/8/2021		Opening Balance	\$68,075.00
		No Change	
		Ending Balance 8/11/2021	\$68,075.00

WTAMU Staff Leadership Scholarship (Interest) / 50-0687163-92

Balance 7/8/2021		Opening Balance	\$1,176.22
	19-Jul	\$150.00 Scholarship	(\$150.00)
		Ending Balance 8/11/2021	\$1,026.22

Outstanding Items	Amount
Total Outgoing	
Operations Account Balance	
Adjusted Balance	0.00

Staff Council Member	Term	EEO Category	Present	Attended Since June 2021
Betts, Abigail "Abby"	2022	EEO 3	Y	3
Cline, Levi	2023	SSC	N	1
Eatley, Julie	2023	WTAC	Y	3
Ellis, Sandra	2022	SSC	Y	3
Faltinek, Jerry	2023	EEO 3	Y	3
Ferrara, Barbara	2022	EEO 5-7	N	2
Freas, Mary	2023	EEO 4	Y	3
Galloway, Carolina	2021	EEO 1	N	2
Gaston, Lauren	2023	EEO 3	Y	3
Glenn, Dane	2022	EEO 3	Y	3
Green, Ryan	2022	SSC	N	2
Gree, Samantha "Sam"	2023	EEO 3	Y	3
Lee, Britny	2023	EEO 1	Y	3
McIntosh, Berlin	2022	EEO 4	Y	3
Middleton, Jeremie	2023	EEO 1	Y	3
Mowry, Beth	2023	EEO 4	Y	3
Palmer, Barbara	2023	EEO 1	Y	3
Reid, Leo	2022	EEO 1	N	2
Rogers, Amanda	2023	EEO 4	Y	3
Thompson, Sami	2022	EEO 3	N	1
Webber, Darcy	2022	EEO 3	N	1
Wilson, David	2023	EEO 3	N	2
Wopperer, Jamie	2023	SSC	N	0
Young, Sonja	2023	EEO 5-7	Y	3